

# *Webelos Liaison*

## General Information

**Description:** The Webelos Liaison Works closely with Webelos Den Leaders and Cub Masters encouraging Webelos scouts to make the transition from Cub Scouts into Boy Scouts. Appointed by the Committee Chair and serves at the satisfaction of the Committee Chair, Scoutmaster, and the Troop Committee.

### Comments:

<b>Reports to:</b>	Committee Chair
<b>Term:</b>	Preference 2-3 years

## Qualifications

<b>Experience:</b>	Experience in Cub Scouts helpful.
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## Training

<b>Training:</b>	ASM with minimal six months transition during the period of webelos visits and cross-over to troop.
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## Responsibilities

- Maintain contact with local Cub Pack leaders.
- Invite Webelos dens to visit the troop and attend annual Webelos camp out. Coordinate schedule of visits with Scoutmaster.
- Greet visitors at troop meetings, introduce them to troop youth and adult leaders, and help them understand how to join the troop. Answer any questions they may have about troop operations.
- Make sure prospective troop members (adult & youth) receive the necessary information and forms needed to register in the troop and to sign-up for Summer Camp.
- Work with Membership Chair to ensure registration paperwork is properly completed and routed to appropriate adult leaders.
- Should attend most Troop meetings and be prepared to welcome visitors and provide information about the troop and how to join.
- Coordinate with Cub Master and Scoutmaster to ensure troop attendance and participation in Webelos bridging ceremony.
- Work with the Scoutmaster to make sure new scouts are assigned to a patrol and welcomed by the patrol.
- Maintain contact with parents of new scouts during the first few months after joining to make sure their questions are answered and their concerns are addressed.
- Work with the Membership Chair on the information packets for the visit.
- The Committee Chair will review all documentation to make any updates, etc. prior to printing and distribution to visiting parents
- Report to Troop Committee as needed at committee meetings.

